



Request for Proposal

SFSP and CACFP Food Program Vendor

Proposals must be submitted by October 1, 2021, by 5:00 p.m. (PST)

**Submit bid questions online at:
[Anaheimymca.org/food-program](https://anaheimymca.org/food-program)**

Anaheim Family YMCA
240 South Euclid Street
Anaheim, California 92802

Bid Contact:

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Contents

| | | |
|------|-----------------------------------------------------|----|
| 1.01 | Purpose of the Request for Proposal | 3 |
| 1.02 | Scope of Services | 3 |
| 1.03 | General Requirements | 9 |
| 1.04 | Evaluation Factors for Award | 12 |
| 1.05 | Schedule of Events | 12 |
| 1.06 | Questions and Communications | 13 |
| 1.07 | Submission of Proposal | 13 |
| | Appendix I – Procurement Code of Conduct | 15 |
| | Appendix II – Bid Process Procedure | 16 |
| | Appendix III – Notice Inviting Request for Proposal | 16 |
| | Appendix IV – Request for Proposal Summary Process | 17 |

1.01 Purpose of the Request for Proposal

The Anaheim Family YMCA is seeking proposals from qualified food vendors to provide snack and meals for this year's Summer Food Service Program (SFSP) and the Child and Adult Food Program (CACFP). Vendors are expected to provide supper, snack, and lunch for 12 (6 elementary and 6 junior highs) Anaheim Achieves summer day camp locations under the SFSP program and provide supper for 31 (23 elementary school sites and 8 junior high sites) Anaheim Achieves afterschool program locations. The contract will be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered. All meals of each type must meet the standards set by USDA for CACFP and SFSP meals of that type.

1.02 Scope of Services

Summer Food Service Program (SFSP)

- Vendor to provide snack to 12 (6 elementary and 6 junior highs) Anaheim Achieves summer day camp locations to be delivered to school sites daily.
- Vendor to provide snack and lunch to 6 junior highs from May 27, 2022, to August 9, 2022
- Vendor to provide snack and lunch to 6 elementary schools from June 9, 2022, to August 10, 2022.
- Snack to be delivered daily between 8:00am-10:00am approximately 35 days in the summer months (May-August)
- Snack will be served at 10:00am for junior high schools and 2:30 pm for elementary schools.
- Vendor to provide lunch for 12 (6 elementary and 6 junior highs) Anaheim Achieves summer day camp locations to be delivered to school site daily.
- Lunch to be delivered daily between 8:00am-10:00am Monday-Friday approx. 35 days in the summer months (May-August)
- Lunch will be served at 12:00p every camp day (Monday through Friday).
- Vendor must provide cooler with meals for scheduled field-trip days (once a week).
- Vendor must provide ice sheets to use while serving meals to ensure safe milk/food temperature.
- The snack and lunch meal must meet a minimum of the portions specified by the USDA as described in the meal pattern for older children (See also section 1.03)

| School | Meal Type | Dates | Number of Meals | Delivery time | Serving Time |
|----------------------------------------------------------|------------------|---------------------------------|------------------------|---------------------------------------|---------------------|
| Ball Jr. High 1500 W. Ball Rd. Anaheim, CA | Snack | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 10:00 a.m. |
| Brookhurst Jr. High 6041 N. Brookhurst Anaheim, CA | Snack | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 10:00 a.m. |
| Dale Jr. High 900 S. Dale St. Anaheim, CA | Snack | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 10:00 a.m. |
| Lexington Jr. High 4351 Orange Ave. Cypress, CA | Snack | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 10:00 a.m. |
| Orangeview Jr. High 3715 W Orange Ave Anaheim, CA | Snack | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 10:00 a.m. |
| South Jr. High 2320 E. South St. Anaheim, CA | Snack | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 10:00 a.m. |
| Sycamore Jr. High 1801 E. Sycamore Anaheim, CA | Snack | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 10:00 a.m. |
| Walker Jr. High 8132 Walker St La Palma, CA | Snack | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 10:00 a.m. |
| Ball Jr. High 1500 W. Ball Rd. Anaheim, CA | Lunch | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Brookhurst Jr. High 6041 N. Brookhurst Anaheim, CA | Lunch | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Dale Jr. High 900 S. Dale St. Anaheim, CA | Lunch | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Lexington Jr. High 4351 Orange Ave Cypress, CA | Lunch | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Orangeview Jr. High 3715 Orange Ave Anaheim, CA | Lunch | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| South Jr. High 2320 E. South St. Anaheim, CA | Lunch | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Sycamore Jr. High 1801 E. Sycamore Anaheim, CA | Lunch | May 27, 2022- August 9, 2022 | Range from 30-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Walker Jr. High 8132 Walker St | Lunch | May 27, 2022- August 9, 2022 | Range from | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |

| | | | | | |
|-----------------------------------------------------------|-------|----------------------------------|----------------------|---------------------------------------|------------|
| <i>La Palma, CA</i> | | | 30-100 | | |
| Franklin Elementary 521 W. Water St. Anaheim, CA | Lunch | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 2:30 p.m. |
| Juarez Elementary 841 S. Sunkist St. Anaheim, CA | Snack | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 2:30 p.m. |
| Lincoln Elementary 1413 E. Broadway Anaheim, CA | Snack | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 2:30 p.m. |
| Henry Elementary 1123 Romneya Dr. Anaheim, CA | Snack | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 2:30 p.m. |
| Revere Elementary 140 W. Guinida Ln. Anaheim, CA | Snack | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 2:30 p.m. |
| Stoddard Elementary 1841 S. Ninth St. Anaheim, CA | Snack | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 2:30 p.m. |
| Franklin Elementary 521 W. Water St. Anaheim, CA | Lunch | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Juarez Elementary 841 S. Sunkist St. Anaheim, CA | Lunch | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Lincoln Elementary 1413 E. Broadway Anaheim, CA | Lunch | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Henry Elementary 1123 W. Romneya Dr. Anaheim, CA | Lunch | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Revere Elementary 140 W. Guinida Ln. Anaheim, CA | Lunch | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |
| Stoddard Elementary 1841 S. Ninth St. Anaheim, CA | Lunch | June 9, 2022- August 10, 2022 | Range from 60-100 | Daily between 8:00 a.m.-10:00 a.m. | 12:00 p.m. |

*Any information in this chart is subject to change

Child and Adult Care Food Program (CACFP)

- Vendor to provide snack and supper for 31 (23 elementary and 8 junior highs) Anaheim Achieves afterschool locations to be delivered to school sites daily.
- Supper to be delivered between 2:00p-4:00p, Monday-Friday approx. 180 days annually for approximately 1750 students daily.
- Supper servings will vary from site to site but will be between the hour of 4pm-5pm.
- The snack and supper meal must meet a minimum of the portions specified by the USDA as described in the meal pattern for older children (See also section 1.03)

| School | Meal Type | Dates | Number of Meals | Delivery time | Serving Time |
|-----------------------------------------------------------|--------------|-------------------------------------------------------------------|-----------------|---------------------|-------------------------------|
| Barton Elementary 1926 Clearbrook Lane, Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Edison Elementary 1526 E. Romneya Dr., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Franklin Elementary 521 Water St., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Gauer Elementary 810 N. Gilbert St., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Guinn Elementary 1051 S. Sunkist St., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Henry Elementary 1123 W. Romneya Dr., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| J. Marshall Elementary 2066 Falmouth Ave., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Jefferson Elementary 504 E. South St., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Juarez Elementary 841 S. Sunkist Ave., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Lincoln Elementary 1413 E. Broadway, Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Loara Elementary 1601 W. Broadway, Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Madison Elementary 1510 S. Nutwood St., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Mann Elementary 600 W. La Palma Ave., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Olive Street Elementary 892 S. Olive St., Anaheim, CA | Snack/Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Orange Grove | Snack/ | October 26, 2021- June | Range 40-120 | 2:00 p.m.-4:00 | Snack: 2:00p |

| | | | | | |
|----------------------------------------------------------|------------------|-------------------------------------------------------------------------|--------------|------------------------|-------------------------------|
| 1010 Harbor Blvd, Anaheim, CA | Supper | 8, 2022 & August 11, 2022-October 25, 2022 | | p.m. | Supper: 5:00p |
| Ponderosa 21355 Mountain Ave., Anaheim, CA | Snack/ Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Price Elementary 1516 W. North St., Anaheim, CA | Snack/ Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Revere Elementary 140 W. Guinida Lane, Anaheim CA | Snack/ Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Roosevelt 1600 E. Vermont, Anaheim, CA | Snack/ Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Stoddard 1841 S. Ninth St., Anaheim, CA | Snack/ Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Sunkist Elementary 500 N. Sunkist St., Anaheim, CA | Snack/ Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Westmont 1525 W. Westmont, Anaheim, CA | Snack/ Supper | October 26, 2021- June 8, 2022 & August 11, 2022-October 25, 2022 | Range 40-120 | 2:00 p.m.-4:00 p.m. | Snack: 2:00p Supper: 5:00p |
| Ball Jr. High 1500 W. Ball Rd. Anaheim, CA | Supper | October 26, 2021- May 26, 2022 & August 10, 2022-October 25, 2022 | Range 30-70 | 2:00 p.m.-4:00 p.m. | Range 4:00 p.m.-5:00 p.m. |
| Brookhurst Jr. High 6041 N. Brookhurst Anaheim, CA | Supper | October 26, 2021- May 26, 2022 & August 10, 2022-October 25, 2022 | Range 30-70 | 2:00 p.m.-4:00 p.m. | Range 4:00 p.m.-5:00 p.m. |
| Dale Jr. High 900 S. Dale St. Anaheim, CA | Supper | October 26, 2021- May 26, 2022 & August 10, 2022-October 25, 2022 | Range 30-70 | 2:00 p.m.-4:00 p.m. | Range 4:00 p.m.-5:00 p.m. |
| Orangeview Jr. 900 S. Dale St. Anaheim, CA | Supper | October 26, 2021- May 26, 2022 & August 10, 2022-October 25, 2022 | Range 30-70 | 2:00 p.m.-4:00 p.m. | Range 4:00 p.m.-5:00 p.m. |
| South Jr. High 2320 E. South St. Anaheim, CA | Supper | October 26, 2021- May 26, 2022 & August 10, 2022-October 25, 2022 | Range 30-70 | 2:00 p.m.-4:00 p.m. | Range 4:00 p.m.-5:00 p.m. |
| Sycamore Jr. High 1801 E. Sycamore Anaheim, CA | Supper | October 26, 2021- May 26, 2022 & August 10, 2022-October 25, 2022 | Range 30-70 | 2:00 p.m.-4:00 p.m. | Range 4:00 p.m.-5:00 p.m. |

1.03 General Requirements

All meals of each type must meet the minimum standards set by USDA for CACFP and SFSP meals of that type.

| Snack (Select two of the five components for a reimbursable snack) | | | | |
|-----------------------------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------------------------------------------------|
| Food Components and Food Items¹ | Ages 1-2 | Ages 3-5 | Ages 6-12 | Ages 13-18 (at-risk afterschool programs and emergency shelters) |
| Fluid Milk³ | 4 fluid ounces | 4 fluid ounces | 8 fluid ounces | 8 fluid ounces |
| Meat/meat alternates | | | | |
| Lean meat, poultry, or fish | ½ ounce | ½ ounce | 1 ounce | 1 ounce |
| Tofu, soy product, or alternate protein products ⁴ | ½ ounce | ½ ounce | 1 ounce | 1 ounce |
| Cheese | ½ ounce | ½ ounce | 1 ounce | 1 ounce |
| Large egg | ½ | ½ | ½ | ½ |
| Cooked dry beans or peas | ⅛ cup | ⅛ cup | ¼ cup | ¼ cup |
| Peanut butter or soy nut butter or other nut or seed butters | 1 tbsp | 1 tbsp | 2 tbsp | 2 tbsp |
| Yogurt, plain or flavored unsweetened or sweetened ⁵ | 2 ounces or ¼ cup | 2 ounces or ¼ cup | 4 ounces or ½ cup | 4 ounces or ½ cup |
| Peanuts, soy nuts, tree nuts, or seeds | ½ ounce | ½ ounce | 1 ounce | 1 ounce |
| Vegetables⁶ | ½ cup | ½ cup | ¾ cup | ¾ cup |
| Fruits⁶ | ½ cup | ½ cup | ¾ cup | ¾ cup |
| Grains (oz eq)^{7,8} | | | | |
| Whole grain-rich or enriched bread | ½ slice | ½ slice | 1 slice | 1 slice |
| Whole grain-rich or enriched bread product, such as biscuit, roll or muffin | ½ serving | ½ serving | 1 serving | 1 serving |
| Whole grain-rich, enriched or fortified cooked breakfast cereal ⁹ , cereal grain, and/or pasta | ¼ cup | ¼ cup | ½ cup | ½ cup |
| Whole grain-rich, enriched or fortified ready-to-eat breakfast cereal (dry, cold) ^{9,10} | | | | |
| Flakes or rounds | ½ cup | ½ cup | 1 cup | 1 cup |
| Puffed cereal | ¾ cup | ¾ cup | 1 ¼ cup | 1 ¼ cup |
| Granola | ⅛ cup | ⅛ cup | ¼ cup | ¼ cup |

1 Select two of the five components for a reimbursable snack. Only one of the two components may be a beverage.

2 Larger portion sizes than specified may need to be served to children 13 through 18 years old to meet their nutritional needs.

3 Must be unflavored whole milk for children age one. Must be unflavored low-fat (1 percent) or unflavored fat-free (skim) milk for children two through five years old. Must be unflavored low-fat (1 percent), unflavored fat-free (skim), or flavored fat-free (skim) milk for children six years old and older.

4 Alternate protein products must meet the requirements in Appendix A to Part 226.

5 Yogurt must contain no more than 23 grams of total sugars per 6 ounces.

6 Pasteurized full-strength juice may only be used to meet the vegetable or fruit requirement at one meal, including snack, per day.

7 At least one serving per day, across all eating occasions, must be whole grain-rich. Grain-based desserts do not count towards meeting the grains requirement.

8 Beginning October 1, 2019, ounce equivalents are used to determine the quantity of creditable grains.

9 Breakfast cereals must contain no more than 6 grams of sugar per dry ounce (no more than 21.2 grams sucrose and other sugars per 100 grams of dry cereal).

10 Beginning October 1, 2019, the minimum serving sizes specified in this section for ready-to-eat breakfast cereals must be served. Until October 1, 2019, the minimum serving size for any type of ready-to-eat breakfast cereals is ¼ cup for children ages 1-2; 1/3 cup for children ages 3-5; and ¾ cup for children ages 6-12.

| Lunch and Supper (Select all five components for a reimbursable meal) | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|----------------------------------------------------------------------------------------|
| Food Components and Food Items¹ | Ages 1-2 | Ages 3-5 | Ages 6-12 | Ages 13-18² (at-risk afterschool programs and emergency shelters) |
| Fluid Milk³ | 4 fluid ounces | 6 fluid ounces | 8 fluid ounces | 8 fluid ounces |
| Meat/meat alternates | | | | |
| Lean meat, poultry, or fish | 1 ounce | 1 ½ ounce | 2 ounces | 2 ounces |
| Tofu, soy product, or alternate protein products ⁴ | 1 ounce | 1 ½ ounce | 2 ounces | 2 ounces |
| Cheese | 1 ounce | 1 ½ ounce | 2 ounces | 2 ounces |
| Large egg | ½ | ¾ | 1 | 1 |
| Cooked dry beans or peas | ¼ cup | ⅜ cup | ½ cup | ½ cup |
| Peanut butter or soy nut butter or other nut or seed butters | 2 tbsp | 3 tbsp | 4 tbsp | 4 tbsp |
| Yogurt, plain or flavored unsweetened or sweetened ⁵ | 4 ounces or ½ cup | 6 ounces or ¾ cup | 8 ounces or 1 cup | 8 ounces or 1 cup |
| The following may be used to meet no more than 50% of the requirement: Peanuts, soy nuts, tree nuts, or seeds, as listed in program guidance, or an equivalent quantity of any combination of the above meat/meat alternates (1 ounce of nuts/seeds = 1 ounce of cooked lean meat, poultry, or fish) | ½ ounce = 50% | ¾ ounce = 50% | 1 ounce = 50% | 1 ounce = 50% |
| Vegetables⁶ | ⅛ cup | ¼ cup | ½ cup | ½ cup |
| Fruits^{6,7} | ⅛ cup | ¼ cup | ¼ cup | ¼ cup |
| Grains (oz eq)^{8,9} | | | | |
| Whole grain-rich or enriched bread | ½ slice | ½ slice | 1 slice | 1 slice |
| Whole grain-rich or enriched bread product, such as biscuit, roll or muffin | ½ serving | ½ serving | 1 serving | 1 serving |
| Whole grain-rich, enriched or fortified cooked breakfast cereal ¹⁰ , cereal grain, and/or pasta | ¼ cup | ¼ cup | ½ cup | ½ cup |

1 Must serve all five components for a reimbursable meal. Offer versus serve is an option for at-risk afterschool participants.

2 Larger portion sizes than specified may need to be served to children 13 through 18 years old to meet their nutritional needs.

3 Must be unflavored whole milk for children age one. Must be unflavored low-fat (1 percent) or unflavored fat-free (skim) milk for children two through five years old. Must be unflavored low-fat (1 percent), unflavored fat-free (skim), or flavored fat-free (skim) milk for children six years old and older.

4 Alternate protein products must meet the requirements in Appendix A to Part 226.

5 Yogurt must contain no more than 23 grams of total sugars per 6 ounces.

6 Pasteurized full-strength juice may only be used to meet the vegetable or fruit requirement at one meal, including snack, per day.

7 A vegetable may be used to meet the entire fruit requirement. When two vegetables are served at lunch or supper, two different kinds of vegetables must be served.

8 At least one serving per day, across all eating occasions, must be whole grain-rich. Grain-based desserts do not count towards the grains requirement.

9 Beginning October 1, 2019, ounce equivalents are used to determine the quantity of the creditable grain.

10 Breakfast cereals must contain no more than 6 grams of sugar per dry ounce (no more than 21.2 grams sucrose and other sugars per 100 grams of dry cereal).

Source: https://fns-prod.azureedge.net/sites/default/files/cacfp/CACFP_childmealpattern.pdf

| Breakfast (Select all three components for a reimbursable meal) | | | | |
|-----------------------------------------------------------------------------------------------------------|-----------------|-----------------|------------------|----------------------------------------------------------------------------------------|
| Food Components and Food Items¹ | Ages 1-2 | Ages 3-5 | Ages 6-12 | Ages 13-18² (at-risk afterschool programs and emergency shelters) |
| Fluid Milk³ | 4 fluid ounces | 6 fluid ounces | 8 fluid ounces | 8 fluid ounces |
| Vegetables, fruits, or portions of both⁴ | ¼ cup | ½ cup | ½ cup | ½ cup |
| Grains (oz eq)^{5,6,7} | | | | |
| Whole grain-rich or enriched bread | ½ slice | ½ slice | 1 slice | 1 slice |
| Whole grain-rich or enriched bread product, such as biscuit, roll or muffin | ½ serving | ½ serving | 1 serving | 1 serving |
| Whole grain-rich, enriched or fortified cooked breakfast cereal ⁸ , cereal grain, and/or pasta | ¼ cup | ¼ cup | ½ cup | ½ cup |
| Whole grain-rich, enriched or fortified ready-to-eat breakfast cereal (dry, cold) ^{8,9} | | | | |
| Flakes or rounds | ½ cup | ½ cup | 1 cup | 1 cup |
| Puffed cereal | ¾ cup | ¾ cup | 1 ¼ cup | 1 ¼ cup |
| Granola | ⅛ cup | ⅛ cup | ¼ cup | ¼ cup |

1 Must serve all three components for a reimbursable meal. Offer versus serve is an option for at-risk afterschool participants.

2 Larger portion sizes than specified may need to be served to children 13 through 18 years old to meet their nutritional needs.

3 Must be unflavored whole milk for children age one. Must be unflavored low-fat (1 percent) or unflavored fat-free (skim) milk for children two through five years old. Must be unflavored low-fat (1 percent), unflavored fat-free (skim), or flavored fat-free (skim) milk for children six years old and older.

4 Pasteurized full-strength juice may only be used to meet the vegetable or fruit requirement at one meal, including snack, per day.

5 At least one serving per day, across all eating occasions, must be whole grain-rich. Grain-based desserts do not count towards meeting the grains requirement.

6 Meat and meat alternates may be used to meet the entire grains requirement a maximum of three times a week. One ounce of meat and meat alternates is equal to one ounce equivalent of grains.

7 Beginning October 1, 2019, ounce equivalents are used to determine the quantity of creditable grains.

8 Breakfast cereals must contain no more than 6 grams of sugar per dry ounce (no more than 21.2 grams sucrose and other sugars per 100 grams of dry cereal).

9 Beginning October 1, 2019, the minimum serving size specified in this section for ready-to-eat breakfast cereals must be served. Until October 1, 2019, the minimum serving size for any type of ready-to-eat breakfast cereals is ¼ cup for children ages 1-2; 1/3 cup for children ages 3-5; and ¾ cup for children ages 6-12.

Source: https://fns-prod.azureedge.net/sites/default/files/cacfp/CACFP_childmealpattern.pdf

All meals proposed for the programs must meet or exceed USDA requirements. All yields of cooked and uncooked products shall conform to yields identified in the USDA's Food Buying Guide.

The vendor must provide an 11-day menu cycle.

Packaging Specifications:

- Each meal to be individually packaged, inclusive of milk.
- Each meal to include a spork package with straw and napkin.
- Each snack to be individually packaged.
- Meals shall be prepared under properly controlled temperatures and assembled not more than 24 hours prior to delivery.
- All meat and meat products, except sausage products, shall have been slaughtered, processed, and manufactured in plants inspected under a USDA approved inspection program and bear the appropriate seal. Upon delivery, all meat and meat products must be sound, sanitary, and free of objectionable odors or signs of deterioration.

1.04 Evaluation Factors for Award

Evaluation of proposals will be based on a fair, impartial, and competitive selection process in which the evaluation of proposals will not be limited to one factor alone.

The Anaheim Family YMCA has established a screening committee consisting of personnel with experience and knowledge of the food program practices who will evaluate the proposals with the collaboration of the Community Engagement Director.

The Anaheim Family YMCA reserves the right to select a Vendor based solely on the information submitted in the proposal and to make a contract award without any further discussion with the Vendors regarding the responses received.

The Anaheim Family YMCA also reserves the right to conduct discussions with providers who submit proposals.

Proposals shall be consistently evaluated based on the following competitive selection criteria:

| Criteria | Portion |
|----------------------------------------------------------------------------------------------------------------------------|----------------|
| Menu—nutritious, whole grains, fresh fruits and vegetables, hot menu items, culturally appropriate items for participants* | 25% |
| Taste Test | 20% |
| Experience/References-agency demonstrates successful experiences vending meals to child nutrition programs of similar size | 20% |
| Cost | 35% |
| Total | 100% |

1.05 Schedule of Events

The following defines the estimated timeline for the selection of a provider. However, the Anaheim Family YMCA reserves the right to modify or reschedule procurement milestones as necessary.

| Activity | Date |
|--------------------------------------------------|--------------------|
| Release of Request for Proposal | September 3, 2021 |
| Proposer Questions Final Submittal | September 10, 2021 |
| Proposer Questions – Answers Returned and Posted | September 15, 2021 |
| Proposals Due | October 1, 2021 |
| Proposal Evaluation | October 4, 2021 |
| Award Contract by | October 11, 2021 |

1.06 Questions and Communications

All questions, concerns or comments regarding this RFP must be submitted only through the website (anaheimymca.org/food-program) or to point of contact for this RFP. Answers to such inquiries, as well as any revisions to the request for proposal, will be publicly posted on the Anaheim Family YMCA website in the Food Program page (anaheimymca.org/food-program).

The Anaheim Family YMCA policy is to provide fair and open competition and to ensure that accurate and complete information is communicated to all interested parties. Therefore, any verbal or written communications between any Vendor or its representatives, agents or others acting on their behalf, and any other Anaheim Family YMCA employee, consultant, commission member, or elected official regarding this procurement are strictly prohibited from the time the RFP is issued until the date of execution of the contract. Any violation of the communication process set forth in this section may be grounds for disqualification of the offending firm from participation in this procurement.

1.07 Submission of Proposal

(a) Bidders must submit proposal to:

ATTN: Cristina Casas
240 South Euclid Street
Anaheim, Ca. 92802

Must be submitted by October 1, 2021 by 5:00 p.m.

- (b) Bidders are expected to examine carefully the specifications, schedules, attachments, terms, and conditions of this RFP. Failure to do so shall be at the bidder's own risk.
- (c) Bids shall be executed and submitted in triplicate with one copy being marked "original". If accepted, this material will become a part of the contract and one copy of the accepted bid/contract will be forwarded to the successful bidder with the notice of award. The copy marked "original" shall be governing should there be a variance between that "original" copy of the bid and other copies submitted by the bidder. No changes in the specifications or general conditions as presented by the agency herein are allowed. Cross-outs on this bid shall be initialed by the bidder prior to submission.
- (d) A copy of a current state or local health certificate for the food preparation facilities shall be submitted with the bid.
- (e) Bidders may also be requested to set a date for food tasting between the dates of October 4-October 8, 2021.

- (f) Bids that are more than \$150,000 must include a copy of the bid bond in the amount of 5 to 10 percent as determined by the agency.
- (g) Bids must include an Independent Price Determination, No Sanctions, and Drug Free Workplace Certification.
- (h) Within 10 days of awarding the contract, food service vendor shall provide the agency a Performance Bond in the amount of 10 to 25 percent as the State Agency determines for contracts that are more than \$150,000.
- (i) Bid bonds and performance bonds must be obtained only from surety companies listed in the current Department of the Treasury Circular 570.

Failure to comply with any of the above shall be reason for rejection of the bid or termination of the contract.

Award of Contract

- a) The contract will be awarded to the responsive and responsible bidder whose bid will be most advantageous to the agency as in an RFP with price, and other factors considered or responsive, and responsible, Consideration shall be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- b) The agency reserves the right to reject any or all bids and to waive informalities and minor irregularities in bids received when there are sound documented business reasons in the best interest of the program.
- c) The agency reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on-time contracts of a similar nature, or the bid of a bidder who investigation shows is unable to perform the contract.

Late Bids, Modifications of Bids, or Withdrawals of Bids

- a) Any bid received after the exact time specified for receipt will not be considered unless it is received before the award is made and it was sent by registered or certified mail, no later than the fifth calendar day prior to the date specified for the receipt of bids.
- b) Any modification or withdrawal of a bid is subject to the same conditions as in (a). A bid may also be withdrawn in person by a bidder or a bidder's authorized representative, provided that person's identity is made known and s/he signs a receipt for the bid, but only if the withdrawal is made prior to the exact time set for receipt of bids.
- c) The only acceptable evidence to establish the date of mailing of a late bid, modifications, or withdrawal sent either by registered or certified mail is the postmark. If the date on the postmark is illegible, the bid, modification, or withdrawal shall be deemed to have been mailed late. (The term "postmark" means, a printed, stamped, or otherwise placed impression that is readily identifiable without further action as having been supplied and affixed on the date of mailing.)
- d) Notwithstanding the above, a late modification of an otherwise successful bid that makes its terms more favorable to the agency will be considered at any time it is received and may be accepted.

Appendix I – Procurement Code of Conduct

The Anaheim Family YMCA provides the supper program at multiple school site At Risk centers. It is mandated that we comply with 2 *CFR 200.318 (C) (1)*, and establish a *Code of Conduct* that all persons who are engaged in the awarding and administration of contracts supported by USDA Food and Nutrition Program Funds will adhere to. The written standards of conduct must comply with the Federal Rule.

1. No employee, officer or agent of the Anaheim Family YMCA shall participate in the selection or in the award or administration of a contract supported by program funds if a conflict of interest, real or apparent, would be involved. Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award or in any tangible personal benefit offered by the firm:
 - a. The employee, officer, or agent
 - b. His or her partner
 - c. Any member of his or her immediate family
 - d. An organization which employs or is about to employ one of the above
2. The Anaheim Family YMCA employees, officers, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, political contractors, or parties to sub-agreements. Trivial benefits not to exceed a value of fifty dollars (\$50.00) incidental to personal, professional or business contracts and involving no substantial risk of undermining official impartiality may be permitted.
3. Penalties for violations of the standards of *Code of Conduct* of the Anaheim Family YMCA Food Program may include any of all of the following:
 - a. Reprimand or other disciplinary action by YMCA CEO
 - b. Employee termination
 - c. Additional legal action necessary

The Anaheim Family YMCA will maintain a written Code of Conduct; establish procurement procedures and all procurement transactions shall be conducted in a manner that provides the maximum of free and open competition. These procedures will reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in 2 *CFR 200.318 (C) (1)*. The Anaheim Family YMCA will not knowingly do business with a company that is debarred or suspended. This Anaheim Family YMCA is an equal opportunity employer.

Appendix II – Bid Process Procedure

The Anaheim YMCA will review contracts and leases on an annual basis as part of the budget process. The CEO is authorized to sign operational contracts up to \$25,000. This amount was approved at the 2/1/18 Board meeting.

When evaluating the purchase of a capital asset, or a new equipment lease or contract, or the renewal of an existing equipment lease or contract over the policy threshold, the association will obtain competitive bids when appropriate. Anytime the association sends out an RFP for purchases or leases over \$25,000, staff will also send the RFP to the Board of Directors. This will give the Board the opportunity to forward the RFP to any potential vendors they deem appropriate. Staff will collect and evaluate all RFPs received, research, interview (when appropriate), evaluate and confirm, all information related to the bid and then make a recommendation to the Board for final approval.

Appendix III – Notice Inviting Request for Proposal

The Anaheim Family YMCA is seeking proposals from qualified food vendors to provide snack and meals for this year's Summer Food Service Program (SFSP) and the Child and Adult Food Program (CACFP). Vendors are expected to provide snack and supper for 12 (6 elementary and 6 junior highs) Anaheim Achieves summer day camp locations under the SFSP program and provide supper for 31 (23 elementary and 8 junior high) Anaheim Achieves afterschool program locations. The contract awarded through this RFP process will be given to a vendor that has the capacity to serve all 12 of the SFSP sites and the 31 CACFP sites sponsored by the Anaheim Family YMCA in Summer 2022 and 2021-2022 school year.

The Anaheim Family YMCA will consider vendors that are able to produce and deliver meals (snack, lunch/supper) that meet the USDA's SFSP and CACFP meal pattern requirements.

The successful vendor will enter a contract with the Anaheim Family YMCA for the SFSP beginning May 27, 2022 and ending August 10, 2022, and for the CACFP beginning October 26, 2021-October 25, 2022

RFP packages can be found at www.anaheimymca.org/food-program or can be obtained in person at the Anaheim Family YMCA office, 240 South Euclid Street, Anaheim Ca. 92802.

The deadline for the proposal submission is October 1, 2021 by 5:00 p.m. (PST).

Submit proposals in person or via mail to:

ATTN: Cristina Casas
240 South Euclid Street
Anaheim, Ca. 92802

Appendix IV – Request for Proposal Summary Process

Anaheim Family YMCA Request For Proposal Summary Process

| Criteria | Name of Firms | | | |
|--------------------------------------------------------------------------------------|---------------|--|--|--|
| Menu (25%) | Rating | | | |
| Nutritious, whole grains, fresh fruits and vegetables, meets CACFP meal requirements | 0-3 | | | |
| Culturally Appropriate items for participants | 0-2 | | | |
| Menu variety/ability to change orders within 48 hours | 0-3 | | | |
| Total | | | | |
| Taste Test (20%) | | | | |
| Appearance/Packaging | 0-2 | | | |
| Food Quality | 0-3 | | | |
| Children find menu items appealing | 0-3 | | | |
| Total | | | | |
| Experience/References | | | | |
| Success in vending meals to child nutrition programs of similar size | 0-3 | | | |
| Contacts for References | 0-1 | | | |
| Performance history with delivery times | 0-3 | | | |
| Total | | | | |
| Cost (35%) | | | | |
| Price per Meal | | | | |
| Total | | | | |