



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

GROWING STRONGER TOGETHER

**Anaheim Family YMCA
Sports and Performing Arts Program
Parent/Guardian Handbook
Updated June 2020**

YMCA CORE VALUES

CARING

"A choice to care without conditions or limitations." Listen and treat all players equally.

HONESTY

"Truthfulness and genuineness with yourself and others." Make the right call, even when the cost is high.

RESPECT

"Honor toward others; humility." Treat players, opponents, officials, and parents as you would wish to be treated. Put-downs, name calling, and yelling set a bad example.

RESPONSIBILITY

"Trustworthiness; the ability to be depended on." Know the important principles of the sport. Strive to improve your own performance as a coach, official, or spectator.

Quality of Staff and Volunteers

The strength of our program is the experience, expertise and dedication of our staff and volunteers. The YMCA staff is supported with training, resources and the freedom to create a unique environment for the benefit of your children. Many opportunities are provided for the everyone involved to share ideas and grow. Our staff creates a caring and nurturing atmosphere that fosters each child's creativity, positive self-image, and love of sports while emphasizing the importance of sportsmanship.

Child Safety Statement

At the YMCA, we place extreme value on children's emotional well-being and physical safety. We are rigorous in our employee screening and selection process. Interviews, reference checks, fingerprinting, and our Staff Code of Conduct are all proven-practices to ensure proper staffing. Once hired, all staff attend a YMCA of the USA Child Abuse Prevention Training Program, and our management staff receive additional training in this area. Additionally, policy disallows any contact between children and staff outside of YMCA programs or facilities. We ensure proper staffing and knowledge through YMCA policies and guidelines that include:

- Staff/Child relationships
- Staff recruitment, training and supervision
- All YMCA staff are mandated reporters of suspected child abuse and are trained in proper reporting procedures to Child Protective Services.

Program Details:

- Days/Hours: We will offer program every day except Fridays. Times vary depending on the class
- Location: West Anaheim Youth Center, Downtown Anaheim Youth Center, and various parks throughout the city
- Ages being served: 3 to 17 years of age
- Classes offered
 - Football Clinics
 - Basketball Clinics
 - Soccer Clinics
 - Dance Classes
 - Run Club
 - T-Ball Clinics
- Maximum 10 participants per class
- Limited to 1 spectator (parent or guardian) per participant
- There will be a designated area for parents

Class Policy

- A minimum of 3 participants are required to constitute a class
- Cancellations and class combinations will be done at the Program Director's discretion.
- The Anaheim Family YMCA does not have make-up classes if you are absent from your regular scheduled class.
- If you have a schedule change or are unable to attend, you must request a transfer or refund before the **second class meeting**.
- Financial Assistance is available

Refund Policy

- Full refunds may be issued if notice is given within 5 business days prior to start date of program. Refund requests made after start date may be eligible for a partial refund/credit but will be determined on a case by case basis approved by the program director
- All deposits/registration fees are non-refundable.
- All refunds requested are subject to a \$10.00 processing fee.
- All refunds must be approved by the program director or coordinator of the program
- Approved requests will be refunded within 2-3 weeks by mail if by check or credit card return.
- Refunds may be requested as a system credit to be used towards the next session of program.
- If there is a medical reason given for the member not attending the program, a refund will be issued if documentation is provided. (ex: Doctor's note)
- The Anaheim Family YMCA reserves the right to cancel a program that does not have the minimum enrollment. Programs cancelled by the Anaheim Family YMCA will be refunded in full by check/credit card return or a program credit (based upon the member's preference).
- There will be no refunds or credits given for days your child is absent from the program, or if your child's participation in the program ends prior to the end of the session/program year
- A Refund Request Form must be submitted in order to be considered for a refund. All requests are subject to director approval and are not guaranteed.

Safety and Sanitation Policies:

- We will have health screenings and temperature checks for participants before each class
 - A verbal *Health Questionnaire* will be asked per day to staff and families:
 - Do you live with anyone or have you had close contact (prolonged or coughed on, for example) with anyone who has been diagnosed with COVID-19 within the last 14 days?
 - Do you have a fever, cough and/or shortness of breath? For children, high fever is 100.4° for forehead thermometer, 99° or higher with armpit thermometer or 99.5° with oral thermometer.
 - Any other signs of communicable illness such as a cold or flu?
 - Fever with behavior changes, difficulty breathing, uncontrolled coughing, unusually tired, etc.
- Participants or staff will not be permitted to participate or must stay home if they have:
 - A temperature over 100.4
 - A sore throat
 - Cough
 - Runny nose with colored mucous
 - Loss of taste/smell
 - Nausea/vomiting/diarrhea
 - Difficulty breathing or shortness of breath
 - Been in contact with someone who may have symptoms in the last 14 days
- During Class
 - Everyone sanitizes hands at activity area
 - Games and activities should be as low contact or no contact as possible. No full body contact or games that involve things like holding hands, linking elbows, or crawling under others
 - When lining up or waiting to play, give space and avoid contact, proper spacing will be marked out by either cones or signs
 - All equipment handled by participants or staff (balls, racquets, etc.) will be sprayed and wiped down after each class
 - When possible, participants may provide their own equipment (i.e. basketball, glove, etc.)
 - Sanitation breaks during classes (hydration break + clean hands, at least every 15 minutes)
 - Everyone sanitizes hands as they leave
- Staff will wear masks during program time

Note: Times wear 6ft distance isn't possible, a mask must be worn by participants and parents/guardians

Parent Code of Conduct:

This is the code of conduct we hold all parents and spectators to while watching their children's classes. We ask that you try your best to uphold this code, so that everyone can enjoy their experience. As a YMCA parent/spectator, we ask that you:

- Encourage good sportsmanship by demonstrating positive support for all players, coaches, and officials at every game, practice, or event.
- Place the emotional and physical well being of the players ahead of your personal desire to win.
- Demand a drug, alcohol, and tobacco free sports event and agree to assist by refraining from their use at all youth sports events and Y sponsored events.
- Ask your child to treat other players, coaches, fans, and officials with respect.
- Promise to help your child enjoy the youth sports experience by fostering good sportsmanship, assisting in coaching, being a respectful fan, and modeling that behavior for your child.
- Attend practices and games in case of an emergency.
- Be a positive role model for your child and the other players on his/her team.
- Not use profanity, or vulgar speech while observing your child's activities.
- Not coach your child, or other children, during games if you are not an official coach.
- Keep off of the playing field at all times, unless specifically told otherwise by an official or coach.
- Not bring a dog or other animal to practices or games.
- Resolve conflicts without regressing to hostility or violence.
- Not encourage any behavior that could be dangerous to your child or the other children.
- Not taunt, heckle, argue with, any coach, official, or opposing player during the course of your child's games/practices. Failure to comply with this code of conduct may result in your losing privilege of attending YMCA youth sports events.

Contact Information:

Program Director: Raheem Odomes

Email: rodomes@anaheimymca.org

Cell: 714-907-2121

Assistant Sports Director: Byron Reliford

Email: breliford@anaheimymca.org

Cell: 714-904-1293